



**St. Monica's Catholic Primary School**  
**Currier Drive, Neath Hill,**  
**Milton Keynes MK14 6HB**  
**Tel: 01908 606966 Fax: 01908 608486**  
**Email: [stmonicas@st-monicas.co.uk](mailto:stmonicas@st-monicas.co.uk)**

16<sup>th</sup> March 2020

Dear Parents and Families

**IMPORTANT REQUEST - Up to date email addresses**

Looking at our records, we note that we do not have an email address for you.

With regard to the current Coronavirus issues, in the event that the school is advised by Public Health England to close at any future point, we will need an email address with which to contact you, including with any school work for children and any confirmation of a re-opening date.

Please email the school office at [stmonicas@st-monicas.co.uk](mailto:stmonicas@st-monicas.co.uk) with details of your email address, your children's names and the classes they are in.

Alternatively, please fill out the form below and return it to the school office.

Kind regards,

Yours sincerely,

***Robert O'Malley, Headteacher***

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**Please return to the School Office as soon as possible or email [stmonicas@st-monicas.co.uk](mailto:stmonicas@st-monicas.co.uk)**

**My name:**

**My children's names and classes:-**

Name:

Class:

Name:

Class:

Name:

Class:

Name:

Class:

**My email address:**