



**St. Monica's Catholic Primary School**  
**Currier Drive, Neath Hill,**  
**Milton Keynes MK14 6HB**  
**Tel: 01908 606966**  
**Email: [stmonicas@st-monicas.co.uk](mailto:stmonicas@st-monicas.co.uk)**

**Headteacher: Mr R O'Malley**

Dear Parent/Carer

We want to make sure that we are providing your child with the best education and support we can. Healthy school food has obvious health benefits and can help pupils establish healthy habits for life. Healthy school food can also help to improve pupils' readiness to learn.

Registering for free meals will trigger Pupil Premium income of £1,345 per child for the school to provide valuable support like extra tuition, additional teaching staff or after school activities. This additional money is available from central government for every child whose parent is receiving one of the benefits listed below.

Families who receive certain benefits may be eligible for free school meals. Your child is eligible for free school meals if you're in receipt of one of the following benefits:

- Income Support
- Income based Jobseekers Allowance
- An income-related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Guaranteed Element of State Pension Credit
- Child Tax Credit (not including Working Tax Credit and have an annual gross income of no more than £16190)
- Working Tax Credit run-on – paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit – if you apply on or after 1 April 2018 your household income must be less than £7400 a year (after tax and not including any benefits you get)

Currently all children in Reception and Year 1 and Year 2 are entitled to universal free school meals regardless of income but it is still important to apply if you receive any of the above benefits as this will trigger additional funding for the school and ensure your child continues to receive free school meals through to the end of year 6 at St Monica's Catholic Primary School.

**To check if your child is eligible, we need information about you and your child.**

**Please complete the form attached and return to school and we will do the rest.**

**Alternatively, you can apply yourself at the following website <https://www.cloudforedu.org.uk/ofsm/sims> please apply separately for each parent / person with parental responsibility.**

#### **How the information in this form will be used**

The information you provide in this form will be used by us to confirm receipt of one of the listed welfare benefits. Once this is confirmed, this helps to decide how much money your child's school will receive each year.



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The information will also be used in relation to pupils in year 3 or above to decide whether they are eligible for free school meals.

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information. We will use the information you provide to assess entitlement to free school meals and Pupil Premium.

Yours sincerely

Mrs Kelly

### **Pupil Premium / Free School Meal Eligibility**

#### **ABOUT YOUR CHILD/CHILDREN**

| Child's Last Name | Child's First Name | Child's Date of Birth | Gender |
|-------------------|--------------------|-----------------------|--------|
|                   |                    |                       |        |
|                   |                    |                       |        |
|                   |                    |                       |        |
|                   |                    |                       |        |

#### **PARENT/CARER DETAILS**

|                                  | Parent/Carer 1 | Parent/Carer 2 |
|----------------------------------|----------------|----------------|
| <b>Last Name</b>                 |                |                |
| <b>First Name</b>                |                |                |
| <b>Date of Birth</b>             |                |                |
| <b>National Insurance Number</b> |                |                |



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|  |                  |                  |
|--|------------------|------------------|
| <b>National Asylum Support Service (NASS) Number</b> |                  |                  |
| <b>Daytime Telephone Number</b>                      |                  |                  |
| <b>Mobile Number</b>                                 |                  |                  |
| <b>Address</b>                                       |                  |                  |
|  | <b>Postcode:</b> | <b>Postcode:</b> |
| <b>Email Address</b>                                 |                  |                  |
| <b>Relationship to Child/Children</b>                |                  |                  |

If you are not sure whether you receive one of the listed benefits, please complete the form and place an X in this box and we can check that information for you.

**DECLARATION**

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals.

Signature of Parent/Carer: .....

Date: .....

**Thank you for completing this form and helping to make sure your child's school is as well funded as possible.**



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